



TO ALL SMART APPLICANTS: In addition to filling out part two of the SMART application please read and follow the instructions below. All SMART volunteers must have a clear CORI (criminal offender record information) record to be deployed. SMART has partnered with the state wide organization MA Responds to access funding for CORI background checks. MA Responds is a state wide database of disaster and healthcare volunteers and their awareness programs also promotes SMART and reach potential volunteers.

Unless you choose to sign up with MA Responds as a Medical Reserve Corp (MRC) member in addition to a SMART volunteer you will only be contacted and deployed through SMART. Once you fill out the MA Responds application your CORI form must be printed out, signed and mailed to the address on the form. Once your CORI form has been approved SMART is notified and if all other requirements are met your will be considered an active deployable volunteer and will receive a confirmation email from us. Directions and links for filling out the MA responds application are listed below.

- Go to www.MARESPONDS.ORG and click on REGISTER NOW.
- Under orange cross ORGANIZATIONS REGION MAP- open and check SMART
- PASSWORD AND LOGIN-choose yours and fill in
- TERMS OF SERVICE- check both boxes
- NAME AND ADDRESS, IDENTIFYING INFO, PRIMARY EMAIL ADDRESS and CONTACT METHOD fill in as you did on SMART application.
- HEALTH PROFESSIONAL -select HEALTHCARE WORKER if you are a veterinarian, vet tech or vet assistant. Select NON HEALTHCARE WORKER for all other professions. Answer the related drop down questions as needed.
- HOW DID YOU HEAR ABOUT US? -FRIEND
 - ✓ A “CONGRATULATIONS” message pops up if all required fields are filled in.
- On the next page of tabs (HOME/MY PROFILE/MISSIONS) go to MY PROFILE and then to the BACKGROUND CHECK tab.
- On the CORI line there is an orange box COMPLETE FORM. Open the form and fill in the remaining info. For place of birth put town and state abbreviation without commas or periods. When done you should see SUCCESS your CORI has been updated and on that page there are two blue boxes. Click the box for completed CORI form, print it out and fill in the additional information requested. Mail the signed completed CORI form to the Boston address listed on the MA Responds’ website.

Thank you for completing this important SMART volunteer requirement.

Please contact volunteers@smartma.org if you have any questions.